

शान्ति प्रसाद जैन महाविद्यालय, सासाराम

(वीर कुँवर सिंह विश्वविद्यालय, आरा की अंगीभूत इकाई)

Notice

The honorable members of Internal Quality Assurance Cell (IQAC) are requested ^{to attend an} ~~to know that an~~ important meeting of IQAC will be held on 16-10-2014 at 2.00 PM afternoon in the Principal's chamber. Your presence in the meeting is expected.

Agenda :

- 1- How to improve central library & Science lab up to the mark
- 2- How to enhance the academic atmosphere of the college
- 3- Others

Members :

1. Principal
2. Dr. Hanuman Singh
3. Dr. Rajendra Prasad
4. Dr. Bijoy Kumar Gupta
5. Dr. Md. Inamul Haque
6. Dr. Krishna Kant Singh
7. Shree Nalin Kumar
8. Shree Ramashish Singh
9. Dr. B.B. Singh
10. Dr. Mritunjay Singh

- Chair person
- Dept. of Chemistry *HSingh*
- Dept. of Math *Dr. Hanuman Singh*
- Dept. of English *Dr. Hanuman Singh*
- Deptt. of Urdu *Dr. Hanuman Singh*
- Deptt. of English
- SIDM, Sasaram
- Senior Advocate, Sasaram *Dr. Hanuman Singh*
- Senior Medical Doctor, Sasaram *Dr. Hanuman Singh*
- Co-Ordinator - *Dr. Hanuman Singh*

Dr. Hanuman Singh
Principal

आज दिनांक 16.10.2014 को 'प्रधानाचार्य एवं अध्यक्ष' की अध्यक्षता में Internal ^{Quality} Assurance Cell (IQAC) की बैठक प्रधानाचार्य कक्षा में हुई। जिसमें निम्नलिखित सदस्य उपस्थित हुए —

01. प्रधानाचार्य
02. डॉ० हनुमान सिंह *Kishor*
03. ॥ राजेश-चंद्र प्रसाद *H Singh*
04. ॥ विजय कुमार गुप्ता *Vijay*
05. ॥ श्री अनामोल ठाकुर *Anamol*
06. ॥ कृष्णा कौत सिंह *Krishna*
07. श्री नवीन कुमार *Naveen*
08. ॥ रामाक्षी सिंह *Ramaksi*
09. डॉ० वी० वी० सिंह *V.V. Singh*
10. ॥ मृत्युंजय सिंह *Mrunjay*

बैठक में निम्नलिखित प्रस्तावों पर विचार विमर्श के उपरान्त निर्णय लिखे गए —

प्रस्ताव सं० - 01. महाविद्यालय के केन्द्रीय पुस्तकालय को एमप्लाय करके हुए गॉन लाइन करने के संबंध में।
निर्णय — सर्वसम्मति से निर्णय लिया गया कि केन्द्रीय पुस्तकालय को एमप्लाय करके के लिए पुस्तकालय प्रभारी प्राध्यापक के नेतृत्व में एक मीटिंग कमीटि गठित की जाय तथा गॉन लाइन करने के लिए गॉन लाइन सॉफ्टवेयर विकसित करने की व्यवस्था की जाय और उसी तैयारी में NAAC को हमारे से सम्पर्क की जायेगी।

प्रस्ताव सं० - 02. महाविद्यालय के केन्द्रीय पुस्तकालय में ए-लाईब्रेरी करने के संबंध में।

निर्णय — सर्वसम्मति से निर्णय लिया गया कि केन्द्रीय पुस्तकालय में लिबर एक्काय की योजना के तहत ए-लाईब्रेरी संबंधी संसाधन

महाविद्यालय पुस्तकालय में उपलब्ध करवाई करवाई जाती है। उक्तको ममा शिक्षा साधु कराय जाय।

प्रस्ताव सं० - ०३ → महाविद्यालय के विज्ञान संकाय के चारों प्रयोगशालाओं के (रसायनशास्त्र प्रयोगशाला, भौतिकी विज्ञान प्रयोगशाला, जल विज्ञान प्रयोगशाला एवं वनस्पति विज्ञान प्रयोगशाला) को अपग्रेड करने के संबंध में।

निर्णय → सर्वसम्मति से निर्णय लिया गया कि विज्ञान संकाय के चारों प्रयोगशालाओं को आधुनिकीकरण करने हेतु माँय 2 ट. मार्क बनाया जाय। इस कार्य को शीघ्र हीत में ममा शिक्षा किया जाय।

प्रस्ताव सं० - ०४ → महाविद्यालय में वाई-फाई की व्यवस्था करने के संबंध में एवं महाविद्यालय में सी०सी० टी०वी० के संबंध में।

निर्णय → सर्वसम्मति से निर्णय लिया गया कि ममा शिक्षा महाविद्यालय में वाई-फाई एवं ए.सी.टी.वी. सेक्टर बनाया जाय। इसकी- जिम्मेवारी- प्रधानाचार्य को अधिकृत किया जाय। है।

प्रस्ताव सं० - ०५ → महाविद्यालय के सभी हलीम को के कर्मचारियों को कंप्यूटर की ट्रेनिंग देने के संबंध में।

निर्णय → सर्वसम्मति से निर्णय लिया गया कि प्रधानाचार्य को अधिकृत किया जाय। है कि महाविद्यालय की- हलीम को के सभी कर्मचारियों को कंप्यूटर की- ट्रेनिंग देने की व्यवस्था करवाई करें।

प्रस्ताव सं० - ०६ → महाविद्यालय के सभी कामगारों ममा समारंभ शाखा, शुल्क संग्रह, पंजीयत शाखा परीक्षा-विभाग एवं लेखा शाखा एवं प्रधानाचार्य को के पूर्णतः कंप्यूटर करने के संबंध में।

निर्णय -> सर्वसम्मति से निर्णय लिया गया कि
महाविद्यालय के समग्र शाखा, शुल्क संग्रह, पंजीयन
शाखा, परीक्षा विभाग, लेखा शाखा, एवं प्रशासनिक कक्ष
को पूर्णतः कंप्यूटर करने के लिए सर्वर खरीद
एवं सॉफ्टवेयर विक्रय करने की योजना को लागू

M. Singh

Kalish 16/11/2014

प्रशासक

एन. आर. आर. (IQAAC)

S. P. JAIN COLLEGE

SASARAM, (ROHTAS)-821115

Principle Office

Date: 04.02.16

Ref. No.

Notice

All the members of Internal Quality Assurance Cell (IQAC) are requested to know that an important meeting of IQAC will be held on 09.02.2016 at 01:30 P.M. after-noon in the Principle's chamber. Your presence in the meeting is expected.

Agenda:

1. To make the campus clean & green.
2. To make Online-Library automation.
3. To organize sports event, cultural programme & seminar.
4. To make Wi-Fi. Whole campus.
5. To install CC-T.V. security system.
6. Others.

Members:

- | | |
|----------------------------|----------------------------------|
| 1. Principal | - Chair person |
| 2. Prof. Bijoy Kumar Gupta | - Dept. of English |
| 3. Dr. Hanuman Singh | - Dept. of Chemistry |
| 4. Dr. Rajendra Prasad | - Dept. of Mathematics |
| 5. Dr. Md. Inamul Haque | - Dept. of Urdu |
| 6. Dr. Krishna Kant Singh | - Dept. of English |
| 7. Shree Amrendra Kumar | - SDM, Sasaram |
| 8. Shree Ramashish Singh | - Senior Advocate Sasaram |
| 9. Dr. B.B. Singh | - Senior Medical Doctor, Sasaram |
| 10. Dr. Mirtunjay Singh | - Co-ordinator |

M. Singh
04.02.16
Co-ordinator

S. P. Jain
04.02.16
Principal



आज दिनांक 23.02.16 को प्रधानाचार्य सह अध्यक्ष की अध्यक्षता में International Quality Assurance Cell (IQAC) की बैठक प्रधानाचार्य कक्ष में हुई। जिसमें निम्नलिखित प्रस्ताव उपस्थित हुए।

- 01 प्रधानाचार्य
- 02 श्री विजय कुमार गुला
- 03 डॉ० हनुमान सिंह
- 04 " राजेश कुमार
- 05 " मो० जेनाबुल हक
- 06 " हृष्टा कौर सिंह
- 07 श्री अमरेंद्र कुमार
- 08 " रजनीश सिंह
- 09 डॉ० वी० वी० सिंह
- 10 डॉ० मृदुलजय सिंह

(Signature)
B Singh

(Signature)

(Signature)

(Signature)

(Signature)

बैठक में निम्नलिखित प्रस्तावों पर विचार विमर्श के उपरांत निर्णय लिए गए।

प्रस्ताव सं० - 01 - पूर्व बैठक में निर्णय लिए गए ^{निर्णय} की समुच्चि-के संबंध में -

निर्णय - पूर्व बैठक में लिए गए निर्णय की सर्वसम्मति से समयावधि की जाती है

प्रस्ताव सं० - 02 - महाविद्यालय परिसर को साफ-सुथरा एवं हरा भरा रखने के संबंध में।

निर्णय - सर्वसम्मति से निर्णय लिया गया कि मरलवपूर्ण स्थलों पर वृक्ष डस्टबिन लगाया जाए। डस्टबिन लगाने के लिए प्रधानाचार्य को आवेदन किया जाता है।
निर्णय - 02 - महाविद्यालय की साफ सफाई के लिए एक 'मैक्युम क्लीनर' लाने का निर्णय सर्वसम्मति से लिया गया।

निर्णय - 03 - महाविद्यालय की साफ सफाई के लिए हर कुछ कुछ दिन पर्याप्त मात्रा में पानी लाने का निर्णय सर्वसम्मति से निर्णय लिया गया।

निर्णय - 04 - महाविद्यालय के पुराने दामोदर के सामने दो छोटे पार्क बनवाने के संबंध में सर्वसम्मति से निर्णय लिया गया। इस कार्य के जिम्मेवारी डॉ० हृष्टा

कार्य शिबिर को दिया जाता है।

प्रस्ताव सं० - 03 :- केंद्रीय पुस्तकालय को पूर्ण रूप से कंप्यूटरीकृत (Automation) करने के संबंध में।

निर्णय -> केंद्रीय पुस्तकालय को पूर्ण रूप से कंप्यूटरीकृत करने के लिए पुस्तकालय प्रमारी डॉ० आशुतोष ठाकुर को अधिकृत किया जाता है।

निर्णय - प्रत्येक विभाग की सेमिनार लाइब्रेरी की पुस्तकें केंद्रीय पुस्तकालय से संबंधित विभाग में भेजवाने का निर्णय लिया गया। यह कार्य विभागाध्यक्ष एवं पुस्तकालय प्रमारी मिलकर करेंगे।

प्रस्ताव सं० 04 -> महाविद्यालय में खेलकुद सांस्कृतिक कार्यक्रम एवं विभागों में सेमिनार आयोजित करने के संबंध में।

निर्णय - महाविद्यालय में खेलकुद कार्यक्रम करने के लिए क्रीडा प्रमारी सांस्कृतिक कार्यक्रम आयोजित करने के लिए हि-वी विभागाध्यक्ष डॉ० सुरेश्वर शिबि को अधिकृत किया जाता है। प्रत्येक विभागाध्यक्ष को प्रत्येक सप्ताह विभिन्न विषयों पर दसों से अधिक सेमिनार आयोजित करने के लिए सभी विभागाध्यक्षों को अधिकृत किया जाता है।

प्रस्ताव सं० - 5 - महाविद्यालय परिसर को Wi-Fi करने के संबंध में।

निर्णय - महाविद्यालय परिसर को Wi-Fi करने सम्पन्न करने के लिए प्रधानाचार्य को अधिकृत किया जाता है।

प्रस्ताव सं० - 06 - महाविद्यालय परिसर में सुरक्षा की दृष्टि से CCTV कैमरा लगवाने के संबंध में।

निर्णय - महाविद्यालय में CCTV कैमरा लगवाने के लिए प्रधानाचार्य को अधिकृत किया जाता है।

प्रस्ताव सं० - 07 - महाविद्यालय कार्यालय (लेखा विभाग, सभा-शाला, परीक्षा विभाग एवं धार्मिक विभाग) को पूर्णतः कंप्यूटरीकृत करने के संबंध में।

निर्णय -> इस कार्य को सम्पन्न करने के लिए काप्युरर सविमठ की सहायता किबोर शिबि को जिम्मेवारी दी जाती है।

(Signature)
23/08/16
प्रधानाचार्य

Principle Office:

e-mail id: spjainsasaram@gmail.com

Ref. No.:-

Date:-Thursday, April 06, 2017

Notice

The honorable members of Internal Quality Assurance Cell (IQAC) are requested to attend an important meeting of IQAC, which will be held on 11.04.2017 at 10:00 A.M. ~~after-noon~~ in the Principle's chamber. Your presence in the meeting is expected.

Agenda:

- 1- To convert classroom into smart classes.
- 2- To start internal facility for speedy transfer of data and files.
- 3- To establish library.
- 4- To provide computer facility to all departments.
- 5- Purchasing journals & UGC listed magazine in every faculty.

Members:

- 1- Principal
- 2- Dr. Mritunjay Singh
- 3- Prof. Bijoy Kumar Gupta
- 4- Dr. S. P. Tiwari
- 5- Dr. Hanuman Singh
- 6- Dr. Ajay Kumar Singh
- 7- Dr. Md. Inamul Haque
- 8- Dr. B.B. Singh
- 9- Mr. Mukesh Jain
- 10- Shree Ramashish Singh
- 11- Shree Parshuram Singh
- 12- Mr. S. Mohsin Arzoo

- Chair person
- Co-ordinator
- Dept. of English
- Dept. of Physics
- Dept. of Chemistry
- Dept. of Economics
- Dept. of Urdu
- Senior Medical Doctor, Sasaram
- L.D.M, PNB
- Senior Advocate Sasaram
- S.O.
- Accountant

(Signature)
Principal
Principal
S. P. Jain College
Sasaram (Rohtas)
06.04.17

आज दिनांक 11-4-2017 को प्रधानाचार्य सह अध्यक्ष की अध्यक्षता में Internal Quality Assurance cell (IQAC) की एक आवश्यक बैठक प्रधानाचार्य कक्ष में 11:00 बजे दिन में हुई, जिसमें निम्नलिखित

सदस्य उपस्थित हुए:-

सदस्य निम्नवत हैं:-

- 1- प्रधानाचार्य सह अध्यक्ष (Signature) 11.04.17
- 2- डा० मृदुंगुला सिंघ - समन्वयक - Mainly
- 3- प्रो० विजय कुमार गुप्ता - सदस्य अंग्रेजी विभाग - M
- 4- डा० श्री प्रकाश तिवारी - सदस्य भौतिकी विभाग - H Singh
- 5- डा० हनुमान सिंह - सदस्य - रसायन विभाग H Singh
- 6- डा० अजय कुमार सिंघ - वसैर
- 7- डा० मो० इनामूल हक - सदस्य - उर्ध्व विभाग (Signature)
- 8- डा० वी०वी० सिंघ - सिनियर मेडिकल डाक्टर M
- 9- श्री मुखेश जैन - L D M PNB
- 10- श्री रामाशीष सिंघ - सिनियर ^{ADVOCATE} लॉकर सासाराम वागशीपरी
- 11- श्री परशुराम सिंघ - प्रधान ~~सहायक~~ (Signature)
- 12- श्री स्व० मो० रविन्द्र आरजू - प्रधान लेखापाल - 11.4.17

प्रस्ताव संख्या - 01 :- गत बैठक दिनांक 23.02.2016 को लिख गये निर्णय की सम्पूर्ति पर विचार ।

पारित प्रस्ताव सं०-01 :- गत बैठक में लिख गये निर्णय को सर्व सम्मति से सम्पुष्ट किया जाता है ।

प्रस्ताव संख्या - 02 :- को (02) Class Room को स्मार्ट क्लास बनाने पर विचार ।

पारित प्रस्ताव सं०-02 :- सर्व सम्मति से निर्णय किया जाता है कि Class Room No-04 एवं 09 को Smart Class बनाया जाय ।

प्रस्ताव संख्या - 03 :- INTERNET की सुविधा प्रदान (प्रस्त) करने पर विचार ।

पारित प्रस्ताव सं० - 03 :- महाविद्यालय परिसर में पूर्व से वाई-फाई की सुविधा प्राप्त है और प्रत्येक विभाग एवं कार्यालय में कम्प्यूटर डेस्क टॉप की सुविधा शुरू है ।

प्रस्ताव संख्या - 04 :- e-Library की स्थापना कराने पर विचार ।

पारित प्रस्ताव सं० - 04 :- e-Library की प्रक्रिया पूर्व से चाल रही है । सर्व सम्मति से निर्णय किया जाता है कि इसे गंभीरता पूर्वक पूरा कराया जाय ।

प्रस्ताव संख्या - 05 :- प्रत्येक विभाग में JOURNALS एवं थ्रूजाटो सी० द्वारा सूचीकृत

परिचय में आने पर विचार ।

परिचित प्रस्ताव सं०-०५:- सर्व सम्मति से निर्णय लिया जाता है कि प्रत्येक विभागाध्यक्ष अपने विभाग से संबंधित स्तरीय JOURNALS (अर्थात् स्त्रीय) एवं यू० जी० सी० द्वारा सूची वक्त कम से कम 102 ठो पत्रिकाओं की सूची पूर्व विवरण के साथ दिनांक: 20-4-2017 तक IQAC के समन्वयक डॉ० मृगुंजय सिंह के पास जमा करेंगे ।

प्रस्ताव संख्या-०६:- महाविद्यालय का Direction Map बनाने पर विचार ।

परिचित प्रस्ताव सं०-०६:- सर्व सम्मति से निर्णय लिया जाता है कि महाविद्यालय का Direction Map बनाने के लिए प्रधानाचार्य को अधिकृत किया जाता है ।

प्रस्ताव संख्या -०७:- सभी विभागों में सेमिनार और कार्यशाला आयोजित करने पर विचार ।

परिचित प्रस्ताव सं० -०७:- सर्व सम्मति से निर्णय लिया जाता है कि IQAC के समन्वयक द्वारा दिये गये विभाग सूची एवं अन्य विषयों पर भी सभी विभागाध्यक्ष समय-समय पर महाविद्यालय स्तर, प्रांतीय स्तर पर एवं राष्ट्रीय स्तर के सेमिनार एवं कार्यशाला आयोजित करेंगे । यू० जी० सेमिनार होते रहे हैं किन्तु इसकी गति रोक करनी होगी ।

प्रस्ताव संख्या -०८:- महाविद्यालय द्वारा सामुदायिक सेवा प्रदान करने पर विचार ।

परिचित प्रस्ताव सं०-०८:- सर्व सम्मति से निर्णय लिया जाता है कि महाविद्यालय के N.S.S ब्रचर्स द्वारा 10-15 जलिन परिवार के बच्चों को पुराने एवं कपड़े की सुविधा प्रदान किया जाय ।

M. Singh

11.04.17
प्रधानाचार्य



S. P. Jain College

Code No.- 06184
Ph. 222178(O)
222177(R)

Sasaram 821115

(Rohtas) Bihar

(A Constituent unit of V.K.S. University, Ara)

Office of the Principal

Ref.....

Date 16/08/2017

Notice

The honorable members of Internal Quality Assurance Cell (IQAC) are requested to attend an important meeting of IQAC, which will be held on 20.08.2017 at 12:30 PM after-noon in the IQAC Office. Your presence in the meeting is expected.

Agenda:

1. Proposal of Green auditing of the campus.
2. Proposal of using LED bulb.
3. Proposal of Instolling Solar Energy Pannels.
4. Proposal of keeping the college campus clean and green.
5. Proposal of organize induction meeting of all department.

Members:

1. Principal
2. Dr. Mritunjay Singh
3. Dr. S.P. Tiwary
4. Dr. Kanhaiya Singh
5. Dr. Hanuman Singh
6. Dr. Ajay Kumar Singh
7. Dr. R.P. Singh
8. Dr. Md. Inamul Haque
9. Dr. B.B. Singh
10. Shree Ramashish Singh
11. Shree Mithilesh Singh
12. Mr. S. Mohsin Arzoo

- Chair person
- Co-ordinator *M. Singh*
- Dept. of Physics *M. Singh*
- Dept. Pol. Science
- Dept. of Chemistry *H. Singh*
- Dept of Economics *A. Singh*
- Dept. of Hindi *M. Singh*
- Dept. of Urdu *E. Singh*
- Senior Medical Doctor, Sasaram
- Senior Advocate Sasaram *amr. Singh*
- Head Assistant
- Accountant *— dant.*

M. Singh
IQAC 16.08.17
Co-ordinator

oh
16.8.17
Principal

A meeting of Internal Quality Assurance Cell (IQAC) Presided by Principal, Dr. Trunakaran Singh, was held on 21/08/2017 (Today).

Following members were Present in the meeting: —

- | | | | |
|---------------------------|---|---------------------------|----------|
| 1. Principal Cum Director | - | Chair Person | 21.8.17 |
| 2. Dr. Madhujay Singh | - | Co-ordinator | 21.8.17 |
| 3. Dr. S. P. Tiwary | - | Deptt. of Physics | 21.8.17 |
| 4. Dr. Kamhaya Singh | - | Deptt. of Lab. Science | |
| 5. Dr. Humaran Singh | - | Deptt. of Chemistry | ASingh |
| 6. Dr. Ajay Kumar Singh | - | Deptt. of Economics | 21.8.17 |
| 7. Dr. Rajendra Pr. Singh | - | Deptt. of Hindi | 21.08.17 |
| 8. Dr. M. Inamul Haque | - | Deptt. of Urdu | |
| 9. Dr. B. B. Singh | - | Senior Medical Sector | |
| 10. Shree Ramkishan Singh | - | Senior Associate, Library | |
| 11. Shree Mittlesh Singh | - | Head Assistant | |
| 12. Mr. S. Mohan Arzo | - | Accountant | |

After discussion on proposals presented by Co-ordinator (IQAC), following decisions have been taken unanimously: —

1. Proposal of Green auditing:— The decision has been taken that our college will undertake green auditing of the campus by counting and putting name plate on all trees & plants within campus.
2. Proposal of using L.E.D. bulbs:— It was decided that to minimize the use of energy, the college will be using L.E.D. bulbs in all class-rooms, departments & offices.
3. Proposal of installing Solar energy Panels:— with a

view to promoting energy conservation the decision was taken that our college will soon install solar energy panels on different building & save money on power consumption.

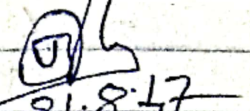
4. Proposal of keeping the college campus clean and green:- It was decided that following steps will be taken for this purpose:-

[A.] The college will hold at least one special cleaning camp of NSS & NCC volunteers for keeping our campus clean & green.

[B.] Some dustbins will be kept on the campus to collect different type of waste.

[C.] Plant leaves will not be burned rather they will be ^{used} for making vermi-compost.

5. Proposal for organize Induction Meeting by all departments:- It was decided that all U.G. & P.G. Departments will organized induction meeting of newly admitted students very soon.


21.8.17
[Principal]



S.P. JAIN COLLEGE

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228078 (R)

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Office of the Principal

Email:- spjainsasaram@gmail.com

Website:- www.spjainsasaram.co.in

Ref.....

Date 16.05.2018

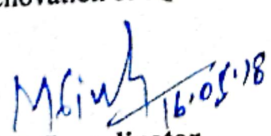
IQAC Meeting Notice


To,
The Principal, Co-ordinator &
Concern Members of IQAC

Dear sir/madam

It is my pleasure to inform you that Meeting of the Internal Quality Assurance Cell of S. P. Jain College, Sasaram is scheduled to be held on 21-05-2018 at 12.00 noon in the IQAC Chamber of the College. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting with IQAC Members. The detail agenda of the meeting is written below:

- | | |
|------------|---|
| Agenda 01. | Confirmation of Last meeting minutes. |
| Agenda 02. | NAAC assessment & accreditation as per new ICT based guidelines. |
| Agenda 03. | |
| Agenda 04. | Teacher & non-Teaching profile preparation. |
| Agenda 05. | Proposal for students data format & anti ranging undertaking format to be taken student & parents. |
| Agenda 06. | To register inflienet for e-resources. |
| Agenda 07. | Student, teachers & non-teaching staffs smart card preparation. |
| Agenda 08. | To design & developed and 3D master plan and location plane of the college. |
| Agenda 09. | To organised IPR Seminar. |
| Agenda 10. | For linkage and collaboration with I.I.T Bombay and E-Bodh Gaya. |
| Agenda 11. | To organise alumni cell, present, present meet and collect data. |
| Agenda 12. | To adopt feedback system. |
| Agenda 13. | QIF and DVV for seating erian wise committee. |
| Agenda 14. | To connect college substation for inflienet & web OPAC system integrated to control library and departmental library. |
| Agenda 15. | To prepare a classroom for eye sic system. |
| Agenda 16. | Renovation of IQAC & NAAC chamber fixture & Furniture. |


IQAC Co-ordinator
S. P. Jain College, Sasaram


Principal
S. P. Jain College, Sasaram

Copy Forwarded to

- Principal, S. P. Jain College, Sasaram for information and necessary action please.
- All Members (External & Internal) of IQAC, SPJC for information and necessary action please.

IQAC Co-ordinator
S. P. Jain College, Sasaram

Principal
S. P. Jain College, Sasaram





S.P. JAIN COLLEGE

Code No.-06
Phone:- 2221
2280

Mirza Pur , Old G.T. Road, Sasaram Rohtas (821115)
(A Constituent Unit of Veer Kunwar Singh University, Ara)

Office of the Principal

Email:- spjainsasaram@gmail.com

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Ref. IQAC/SJ/847

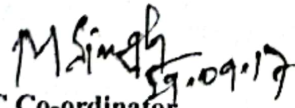
Date: 29.09.2017

Notification

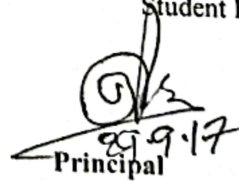
It is hereby notified that the IQAC Committee has been formed as per revised IQAC guideline under the chairmanship of the Principal, S. P. Jain College, Sasaram and the Co-ordinator of the committee Dr. Mritunjay Singh, Professor, Department of Hindi, S.P. Jain College, Sasaram and following member is being notified here.

There are following Members

<u>Name of Member</u>	<u>Department</u>	<u>Designation</u>
1. Dr. Guru Charan Singh	(Principal)	Chairperson
2. Dr. Mritunjay Singh	(Hindi)	Co-ordinator
3. Dr. Kanhaiya Singh	(Political Science.)	Member
4. Dr. S.P. Tiwari	(Physics)	Member
5. Dr. Hanuman Singh	(Chemistry)	Member
6. Dr. Ajay Kumar Singh	(Economics)	Member
7. Dr. Md. Inamul Haque	(Urdu)	Member
8. Dr. Rajendra Pd. Singh	(Hindi)	Member
9. Dr. Rajesh Kumar Sinha	(English)	Member
10. Dr. Shashi Kala Kumari	(Psychology)	Member
11. Dr. B.B. Singh	(Senior Medical Doctor, Ssm)	External Member
12. Sri Ramashish Singh	(Senior advocate)	Alumni
13. Miss Khushboo Kumari	(Student in MA English)	Student Representation


29.09.17

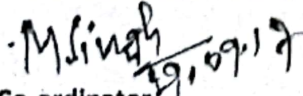
IQAC Co-ordinator
S. P. Jain College, Sasaram


29.9.17

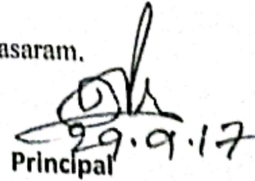
Principal
S. P. Jain College, Sasaram

Copy Forwarded to

- Principal, S. P. Jain College, Sasaram for information and necessary take action please.
- Concern Person of IQAC Committee members
- General office/S.O/Head/ Accountant of the S.P. Jain College, Sasaram.


29.09.17

IQAC Co-ordinator
S. P. Jain College, Sasaram


29.9.17

Principal
S. P. Jain College, Sasaram

MEETING

A meeting of Internal Quality Assurance Cell (I.Q.A.C) Presided by Principal, Dr. Laxman Singh, was held on 21/05/2018 (Today) in (I.Q.A.C) Office. Following members were present in the meeting :-

1. Dr. Laxman Singh	—	Chairperson	
2. Dr. Manoj Singh	—	Co-ordinator	M Singh
3. Dr. Kanhaiya Singh	—	Member	
4. Dr. S.P. Tripathi	—	Member	S Singh
5. Dr. Hanuman Singh	—	Member	H Singh
6. Dr. Ajay Kumar Singh	—	Member	A Singh
7. Dr. M. Shamsul Haque	—	Member	
8. Dr. Rajendra P. Singh	—	Member	R Singh
9. Dr. Rajesh Kumar Singh	—	Member	R Singh
10. Dr. Shashi Kala Kumari	—	Member	S K Kumari
11. Dr. B.B. Singh	—	External Member	B Singh
12. Sri Ramkishan Singh	—	Alumni	R Singh
13. Miss Khushi Kumari	—	Student Representation	

The following agenda were discussed :-

1. Proposal :- NAAC assessment & accreditation as per new IGT based guidelines.

Decision :- By the consent of all above members it has been decided that NAAC assessment and accreditation will be done as per new IGT based guidelines.

3. Proposal:- Teacher & Non-Teaching profile preparation

Decision:- All members together consented that the profile of teacher & non-teacher's will be prepared within a fortnight.

4. Proposal:- Students data format & anti-ragging undertaking format to be taken students & parents.

Decision:- It has been unanimously decided that Student Data Format & Anti-Ragging undertaking format will be instantly prepared & signatures of students & parents will be taken within a certain time frame.

5. Proposal:- To register infolibnet for e-resources.

Decision:- It has also been unanimously decided that the college is get itself registered with infolibnet for optimum e-resources.

6. Proposal:- Students, teachers & non-teaching staff's Smart Card preparation.

Decision:- It has also been consented by all the members to expedite the process of Smart Card preparation of students, teachers & non-teaching staff.

7. Proposal:- To design & develop 2D & 3D master plan and location plan of the college.

Decision: - The members unanimously decided that 2A & 3A master plan & location plan of the college will be designed and developed with the help of an expert.

8. Proposal: - To organized IPR Seminar.

Decision: - It was also decided that an IPR Seminar will be organized shortly by the IPR cell of the College to aware the Students, teachers and non-teachers about Intellectual Property Rights laws.

9. Proposal: - For linkage and Collaboration with IIT, Bombay and E- Shobh-Ganga.

Decision: - The members voiced together on the need of linkage and collaboration with IIT Bombay & E. Shobh-Ganga and decided to expedite this work on the priority basis.

10. Proposal: - To organize alumnus cell, parent Meet and collect data.

Decision: - It has been unanimously decided to organize Alumnus Cell, cell parents meet at regular intervals and collect data.

11. Proposal: - To adopt feedback System.

Decision: - The members decided to adopt an accurate Feedback System within the help of experts.

12. Proposal:- QIF and DVV format for setting criterion wise committee.

Decision:- Decision about above proposal was taken by the members and entrusted NAAC & IQAC Coordinators to do the needful urgently.

13. Proposal:- To connect College Subscription for Elibnet & web OPAC system integrated to central library and departmental library.

Decision:- It was decided with a common voice of members to connect the College with Elibnet by Subscription and start web OPAC system integrated to Central library and departmental library.

14. Proposal:- To prepare a class room for Eyeris System Smart Class.

Decision:- The members unanimously decided to start process for preparing a class-room for Eyeris System Smart Class.

15. Proposal:- Renovation of IQAC & NAAC Chamber fixture & Furniture.

Decision:- Members & unanimously decided to renovate IQAC & NAAC Chamber with following fixture & furniture.

- (a) Inverter UPS
- (b) All in one printer & Pen Drive
- (c) Air Conditioner
- (d) Laptop

↳ wall - clock
↳ Curtains etc.

NOTE: - It was unanimously decided that
Quotations for above proposals be sought
at the earliest.

M Singh

Principal
21.5.18



S.P. JAIN COLLEGE

Code No.-06184
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228078 (R)

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Office of the Principal

Email:- spjainsasaram@gmail.com

Website:- www.spjainsasaram.co.in

Ref.....

Date 04.08.2018

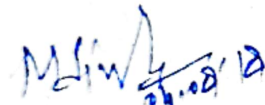
IQAC Meeting Notice


To,
The Principal, Co-ordinator &
Concern Members of IQAC

Dear sir/madam

It is my pleasure to inform you that Meeting of the Internal Quality Assurance Cell of S. P. Jain College, Sasaram is scheduled to be held on **07-08-2018 at 12.00 noon** in the IQAC Chamber of the College. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting with IQAC Members. The detail agenda of the meeting is written below:

- Agenda 01.** Confirmation of Last meeting minutes.
Agenda 02. To get Bar Code, smart identify cum library card prepared.
Agenda 03. To get 2D and 3D master plan & Direction plan of the college prepared.
Agenda 05. To allot work order of Departmental & Vocational library to install Bar Code OPAC System Software with INFLIBNET registration and integration.
Agenda 06. To allot work order to conduct ICT training program in campus.


IQAC Co-ordinator
S. P. Jain College, Sasaram


Principal
S. P. Jain College, Sasaram

Copy Forwarded to

- Principal, S. P. Jain College, Sasaram for information and necessary action please.
- All Members (External & Internal) of IQAC, SPJC for information and necessary action please.


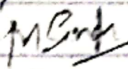
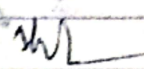
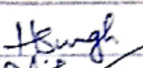
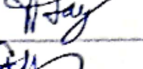
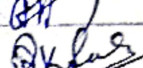
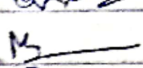
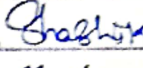
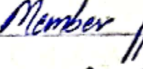
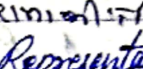
IQAC Co-ordinator
S. P. Jain College, Sasaram

Principal
S. P. Jain College, Sasaram



MEETING

A meeting of Internal Quality Assurance Cell (I.Q.A.C) Presided by Principle, Dr. Guruscharan Singh was held on 07/08/2018 (Today) in I.Q.A.C. Office. Following members were present in the meeting:-

1. Dr. Guruscharan Singh	—	Chairperson	
2. Dr. Montyraj Singh	—	Co-ordinator	
3. Dr. Kankya Singh	—	Member	
4. Dr. S. P. Tiwari	—	Member	
5. Dr. Haruman Singh	—	Member	
6. Dr. Ajay Kumar Singh	—	Member	
7. Dr. Md. Inamul Haque	—	Member	
8. Dr. Rajesh Kumar Sinha	—	Member	
9. Dr. Rajendra Pr. Singh	—	Member	
10. Dr. Shashi Kala Kumari	—	Member	
11. Dr. B. B. Singh	—	External Member	
12. Sri Ramashish Singh	—	Alumni representative	
13. Miss Khushi Kumari	—	Student Representative	

The following agendas were discussed & decisions were taken.

1. Proposal: To get Bar-Code, Smart Identity Cum Library Card prepared.

Decision:- The members of Secring Committee unanimously decided to allot Bar Code & Smart identity cum library card related job to M/s R. N. Technologies Pvt. Ltd. Patna on the basis of the comparative chart prepared on the basis of invited Quotations.

2. Proposal: To get 2D & 3D master plan & Direction Plan of the College prepared.

Decision: - Members with one voice decided to get 2D & 3D Master Plan & Direction Plan prepared by m/s Ayan Enterprises, Patna on the basis of comparative Chart.

Decision: - The members unanimously decided to allot work order.

4. Proposal: To allot work order of Departmental & Vocational Library to install Barcoded Web OPAC System Software with INFLIBNET, registration and integration.

Decision: The member unanimously decided to allot work order for above work to M/s Ayan Enterprises, Sultanganj, Mahendru, Patna - 800006.

5. Proposal: To allot work order to conduct ICT training program in campus.

Decision: The members of the Steering committee unanimously decided that work to conduct ICT training program in

Campus should be allotted to M/s Aryan
Enterprises, Sultangay, Mahendru, Patia.

M. Singh
CO. ORDINER

OK
7.8.18
[Principal]



S.P. JAIN COLLEGE

Code No.-06184
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Office of the Principal

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Website:- www.spjainsasaram.co.in

Ref.....

Date 15.05.19

IQAC Meeting Notice

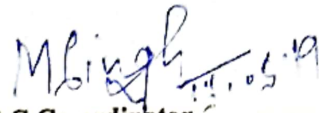
To,

The Principal, The Co-ordinator &
The Concern Members of IQAC

Dear sir/madam

It is my pleasure to inform you that Meeting of the Internal Quality Assurance Cell of S. P. Jain College, Sasaram is scheduled to be held on 20-05-2019 at 12.00 noon in the IQAC Chamber of the College. The brief-agenda of the meeting are enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting with IQAC Members. The detail agenda of the meeting are written below:

- | | |
|------------|--|
| Agenda 01. | Confirmation of the last meeting. |
| Agenda 02. | Finalize & Submission of S.S.R. as on 23/05/2019. |
| Agenda 03. | All the heads required to submit criterion wise required evidence/documents. |
| Agenda 04. | Request to all Co-ordinators of concern committees and cells to provide meeting minutes. |
| Agenda 05. | Organise international yoga day on 21.06.19 by NCC. |
| Agenda 06. | Preparation for celebrating college foundation day on 01.08.19 & plantation programme in the college campus. |
| Agenda 07. | To conduct internal exams in all P.G. programme. |
| Agenda 08. | To organize one day Anti ragging awareness programme. |
| Agenda 09. | Others. |


IQAC Co-ordinator
S. P. Jain College, Sasaram

Principal
S. P. Jain College, Sasaram

Copy Forwarded to

- Principal, S. P. Jain College, Sasaram for information and necessary action please.
- All Members (External & Internal) of IQAC, SPJC for information and necessary action please.

IQAC Co-ordinator
S. P. Jain College, Sasaram

Principal
S. P. Jain College, Sasaram

15.5.19



MEETING

A meeting of Internal Quality Assurance cell (I.Q.A.C) presided by principal Dr. Gurucharan Singh was held on 20-05-2019 (Today) in I.Q.A.C office

Followings members were present in the meeting -

- | | |
|------------------------------|------------------------|
| 1) Dr. Gurucharan Singh | Chairperson |
| 2) Dr. Mrisunjay Singh | Co-ordinator |
| 3) Dr. Kanak Singh | member |
| 4) Dr. D.P. Kumari | member |
| 5) Dr. Hanuman Singh | Member |
| 6) Dr. Ajay Kumar Singh | Member |
| 7) Dr. Md. Imambul Haque | Member |
| 8) Dr. Rajesh Kumar Singh | Member |
| 9) Dr. Rajendra Prasad Singh | Member |
| 10) Dr. Shashi Kala Kumari | Member |
| 11) Dr. B.B. Singh | External Member |
| 12) Sri Ramashish Singh | Alumni |
| 13) Miss Khushboo Kumari | Student Representative |

The followings agendas were discussed and decisions were taken -

1) Confirmation of the last meeting.

Decision - Amicably has been decided to conformed the last meeting

2) Finalize & Submission of S.S.R as on 23/5/2019

Decision → 23-5-2019 is the last date of submission of S.S.R of our College, our preparation for submission of S.S.R

at the last stage, therefore collectively decision has taken to submit S.G.R. on our before 23-5-2019.

- 3) All the heads required to submit criterion wise required evidence/documents.

Decision - All heads of our college has all ready being informed to submit their required documents in I.G.A.C as soon as possible.

- 4) Request to all Co-ordinators of Concern Committees and cells to provide meeting minutes.

Decision - A letter regarding this matter has been sent to all Co-ordinators. So decision has been taken collectively to send a strong letter again to make ready their proceeding and minutes of concern meetings.

- 5) Organise international yoga day on 21.6.19 by NCC.

Decision:- yoga is a more important act today for human life, so a decision has been taken unanimously to authorised NCC officer to organise international yoga day on 21-6-19 for our students and staffs.

6) preparation for celebrating College foundation day on 1-8-19 & plantation programme in the College Campus.

Decision:- College foundation day on 1-8-19 will be a big day of our college. therefore, we collectively authorised and make request to principal to make a committee for this celebration on 1-8-19. Decision has been taken collectively to make a plantation programme on the same date.

7) To conduct intercol exams in all p.g. programme.

Decision - A decision has been taken collectively to inform all p.g. head that an internal exam must be conducted on time. Internal and departmental exam has most important exam to evaluate their students.

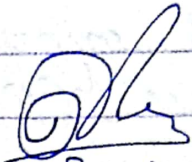
8) To organize one day anti ragging awareness programme.

Decision - It is necessary to make awareness to our college students against all kinds of social activity. ragging is an evil in any academy institution. There fore a decision has taken collectively. To make an order to proctor to organize one day anti ragging

programme in Campus.

M. Singh
Co-ordinator

}


20.5.19
Principal



S.P. JAIN COLLEGE

Code No.-06184
Phone:- 222177 (O)
228078 (R)

Mirza Pur , Old G.T. Road, Sasaram Rohtas (821115)
(A Constituent Unit of Veer Kunwar Singh University, Ara)

Office of the Principal

Email:- spjainsasaram@gmail.com

Website:- www.spjainsasaram.co.in

Ref.....

Date: 08/11/2019

IQAC Meeting Notice

To,


The IQAC, Member,
S.P.Jain College, Sasaram

Dear sir/madam

It is my pleasure to inform you that meeting of the Internal Quality Assurance Cell of S. P. Jain College, Sasaram is scheduled to be held on **13/11/2019 at 12.00 noon** in the IQAC Chamber of the College. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detailed agenda of the meeting is written below:

- | | |
|------------|---|
| Agenda 01. | Confirmation of Last meeting minutes. |
| Agenda 02. | To organise one day blood donation camp through Red Cross Society. |
| Agenda 03. | Renovation of health centre. |
| Agenda 04. | Maintenance of differently abled infrastructure and facilities. |
| Agenda 05. | Maintenance of computer & other IT equipments. |
| Agenda 06. | Consideration of Alumni Meet on 14/March/2020 and to be start the registration process to the Govt. |
| Agenda 07. | If Any Others. |


IQAC Co-ordinator
S. P. Jain College, Sasaram


Principal
S. P. Jain College, Sasaram

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IQAC Co-ordinator
S. P. Jain College, Sasaram

Principal
S. P. Jain College, Sasaram



MEETING

A meeting of Internal Quality Assurance Cell (I.Q.A.C) provided by principal Dr. Gurucharan Singh was held on 13/11/2019 at 12.0'clock in I.Q.A.C office.

Following members were present in the meeting -

- 1) Dr. Gurucharan Singh chairperson
- 2) Dr. Mithunraj Singh Co-ordinator
- 3) Dr. Kanakya Singh Member
- 4) Dr. S.P. Tripathi Member
- 5) Dr. Hanuman Singh Member
- 6) Dr. Ajay Kumar Singh Member
- 7) Dr. Md. Imamul Haque Member
- 8) Dr. Rajesh Kumar Singh Member
- 9) Dr. Rajendra Pr. Singh Member
- 10) Dr. Sarthi Kala Kumari Member
- 11) Dr. B.B. Singh External member
- 12) Sri Ramashish Singh → Alumni
- 13) Miss Khushoo Kumari → Student Representation

The following agendas were discussed and decision were taken -

1) Confirmation of the last meeting.

Decision - Animosly has been discussed to Confirmed the last meeting.

2) To organise one day blood donation camp through Red cross society.

Decision → Blood donation is a social welfare act for human life. So

a decision has been taken unanimously by the authorised NSS officer to organise a blood donation camp within campus through Red Cross Society.

3) Renovation of health centre.

Decision - A decision has been taken collectively to renovate the College Health Centre and make well furnished for welfare of student and college staff. Principal is authorised for this work.

4) Maintenance of differently abled infrastructure and facilities.

Decision - To take special care of our differently student of our college. A decision has been taken collectively to make facilities and infrastructure of such student.

5) Maintenance of Computer & other IT equipments.

Decision: → For maintenance of computers and other IT equipments of our college a decision has been taken unanimously a device to seek report of all section of our college regarding their computers and IT equipments and make arrangement to maintain of all equipments for this work principal is authorised.

6) Consideration of Alumni meet on 14th March 2020 and to be start the registration process to the Govt.

Decision :-> To organise a alumni of our College
It is necessary to make a alumni association of Sri Jain College an a adhoc committee and for adhoc committee principal is authorised. A tentative date for alumni meet has been decided collectively on 14th March 2020.



S.P. JAIN COLLEGE

Code No.-06184
Phone:- 222177 (O)
228078 (R)

Mirza Pur , Old G.T. Road, Sasaram Rohtas (821115)
(A Constituent Unit of Veer Kunwar Singh University, Ara)

Office of the Principal

Email:- spjainsasaram@gamil.com

Website:- www.spjainsasaram.co.in

Ref.....

Date: 14/01/2020

IQAC Meeting Notice

To,

The IQAC, Member
S.P.Jain College, Sasaram

Dear sir/madam

It is my pleasure to inform you that meeting of the Internal Quality Assurance Cell of S. P. Jain College, Sasaram is scheduled to be held on 20/01/2020 at 12.00 noon in the IQAC Chamber of the College. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda of the meeting is written below:

- | | |
|------------|---|
| Agenda 01. | Confirmation of Last meeting minutes. |
| Agenda 02. | Blanket Distribution at Adopted village through NSS unit for winter season. |
| Agenda 03. | Organized Awareness Programme for cleanness day. |
| Agenda 04. | Digital Innovative and ICT Training Program for teaching and non-teaching staffs of the College. |
| Agenda 05. | Organise Training program for SWAYAM PRABHA. |
| Agenda 06. | To organise Awareness Programme on National Value & ISR |
| Agenda 07. | Sensitization Programme on "Revised NAAC ICT Framework" and requirement of Quality Assessment Software. |
| Agenda 08. | If Any Others. |

M. Singh
14.1.2020
IQAC Co-ordinator
S. P. Jain College, Sasaram

[Signature]
14.1.2020
Principal
S. P. Jain College, Sasaram

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IQAC Co-ordinator
S. P. Jain College, Sasaram

Principal
S. P. Jain College, Sasaram

MEETING

A meeting of Internal Quality Assurance Cell (I.Q.A.C) presided by principal by Dr. Gurucharan Singh was held on 20/1/2020 at 12.00 noon in I.Q.A.C office.

Following members were present in the meeting -

- 1) Dr. Gurucharan Singh - Chairperson @k
- 2) Dr. Mritunjay Singh - Co-ordinator MJS
- 3) Dr. Kanaklal Singh - Member
- 4) Dr. S.P. Tripathi - Member JMS
- 5) Dr. Hanuman Singh - Member HSingh
- 6) Dr. Ajay Kumar Singh - Member
- 7) Dr. Rajesh Kumar Singh Sarda - Member RS
- 8) Dr. Md. Ghamul Haque - Member GH
- 9) Dr. Rajendra pd. Singh → Member R
- 10) Dr. Sanki Kala Kumari → Member Shashikala
- 11) Dr. B.B. Singh → External member
- 12) Sri Ramashish Singh → Alumni
- 13) Miss Khushoo Kumari → Student Representative

The following agendas were discussed and decision were taken -

- 1) Confirmation of last meeting minutes.
Decision - Animosusly has been discussed to confirmed the last meeting.
- 2) Blantel distribution at adopted village through NSS unit for winter season.
Decision:- The co-ordinator of I.Q.A.C Dr. Mritunjay

Singh raised the issue of blanket distribution among the poor at adopted village. All members supported his proposal and it was unanimously decided that blankets must be distributed among the needy person at the adopted village Targunj through N.S.S unit organising a camp. The principal was authorised for this purpose.

3) Organized awareness programme for cleanliness day. Decision - In the meeting it was retained that a short programme for cleaners day should be organised in the College campus. It was also decided that N.C.C Cadets and N.S.S Volunteers can be employed for it. This programme should under go in the direction of the principal.

4) Digital Innovative and ICT Training programme for cleanliness day with teaching and non-teaching staffs of the College.

Decision: -> It was decided on decision that a digital Innovative and ICT Training programme should be organised for both teaching and non-teaching staffs of the College for their awareness towards this subject. The principal was authorised for this purpose.

5) Organise Training program for SWAYAM PRABHA Nation of Value & CSR.

Decision - Organise Training programme, in the meeting

it was anomously decided that a training programme should be organised to link the college with SWAYAM PRABHA. It will benefit the students and teachers for tracing out literature and other information regarding research.

6) To organise awareness programme on National Value & ISR. (Institutional social responsibility).

Decision → It was decided that a seminar should be organised for awareness programme on national values and Institutional social responsibility among teachers and students.

7) Sensitization programme on "Revised NAAC ICT framework" and requirement of Quality assessment software.

Decision - In the meeting it was necessiated that there is requirement of quality assessment software and it should be purchased to inculcate the knowledge of revised NAAC ICT framework among the members as well as teachers of the college. For this purpose a seminar should also be organised.